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## Patient Registration Form

### PATIENT INFORMATION

Referring Physician \_\_\_\_\_

Patient Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Sex: (Please Circle) Male/Female Marital Status \_\_\_\_\_ Title: (Please Circle) Dr. Mr. Mrs. Ms.

Birth date \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Work: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_

Employer/Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

### RESPONSIBLE PARTY

Guarantor's Name \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

I hereby authorize Seven Hills Dermatology to release medical information to any of my physicians or insurance companies that may be pertinent to my case. I hereby authorize payment directly to Seven Hills Dermatology benefits otherwise payable to me. I hereby authorize the release of medical records to third party insurers or other authorized persons to whom disclosure is necessary to establish or collect a fee for the service. I understand that I am financially responsible for charges not covered by this authorization. A photocopy of this authorization shall be valid as the original.

I certify that I have read and fully understand the above statement and consent fully and voluntarily to its contents.

**Patient's signature (or responsible party)** \_\_\_\_\_

**Date** \_\_\_\_\_

### ACKNOWLEDGEMENT OF NOTICE OF PRIVACY PRACTICES

SEVEN HILLS DERMATOLOGY, LLC reserves the right to modify the privacy practices outlined in the notice.

I have read the copy of the Notice of Privacy Practices for SEVEN HILLS DERMATOLOGY, LLC.

**PATIENT NAME :** \_\_\_\_\_

**PATIENT SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_



Patient Name: \_\_\_\_\_

Past Medical History: (please circle all that apply)

Anxiety	Coronary Artery Disease	Thyroid Problems
Arthritis	Depression	Leukemia
Asthma	Diabetes	Lung Cancer
Atrial Fibrillation	End Stage Renal Disease	Lymphoma
Bone Marrow	GERD	Prostate Cancer
Transplantation	Hearing Loss	PCOS
Breast Cancer	Hepatitis	Radiation
Colon Cancer	High Blood Pressure	Treatment
COPD	HIV/Aids	Seizures
	High Cholesterol	Stroke

NONE

Other: \_\_\_\_\_

Past Surgical History:

(please circle all that apply) and add year of surgery

- |                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Coronary Artery Bypass</li><li>• Mechanical Valve Replacemen</li><li>• Hysterectomy: Fibroids</li><li>• Biological Valve Replacement</li><li>• Hysterectomy: Uterine Cancer</li><li>• Heart Transplant</li><li>• Joint Replacement, Knee (Right, Left, NONE, Bilateral)</li></ul> | <ul style="list-style-type: none"><li>• Colectomy: Colon Cancer Resection</li><li>• Prostate Removed</li><li>• TURP (Prostate Removal)</li><li>• Diverticulitis</li><li>• Prostate Biopsy</li><li>• Colectomy: IBD</li><li>• Gallbladder Removed</li><li>• Spleen Removed</li><li>• Testicles Removed (Right, Left, Bilateral)</li></ul> |
| <ul style="list-style-type: none"><li>• Appendix Removed</li><li>• Kidney Transplant</li><li>• Kidney Biopsy (Nephrectomy)</li><li>• Bladder Removed</li><li>• Kidney Stone Removed (Right, Left)</li><li>• Mastectomy (Right, Left, Bilateral)</li><li>• Lumpectomy (Right, Left, Bilateral)</li></ul>                   | <ul style="list-style-type: none"><li>• Breast Biopsy (Right, Left, Bilateral)</li><li>• Breast Reduction</li><li>• Breast Implants</li><li>• Ovaries Removed</li><li>• Endometriosis</li></ul>                                                                                                                                          |

Other: \_\_\_\_\_



Patient Name: \_\_\_\_\_

Skin Disease History:

(please circle all that apply)

Acne	Dry Skin	Poison Ivy	Actinic Keratoses	Eczema	Precancerous Moles
Asthma	Flaking or Itchy Scalp	Psoriasis	Basal Cell Skin Cancer	Hay Fever/ Allergies	
Squamous Cell Skin Cancer	Blistering Sunburns	Melanoma Cancer	NONE		

Other: \_\_\_\_\_

Do you wear sunscreen? Yes No

If yes, what SPF? \_\_\_\_\_

Do you tan in a tanning salon? Yes No

Do you have a family history of Melanoma? Yes No

If yes, which relative(s)? \_\_\_\_\_

Do you have a family history of other skin cancers? Yes No

If yes, explain, (ex. Mother- basal cell carcinoma, squamous cell carcinoma)

\_\_\_\_\_

Medications: (Please enter all current medications)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Allergies: (Please enter all allergies)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please circle all that apply)

Social History:

CIGARETTE SMOKING:

Currently smokes

Never smoked

Former smoker

Other: \_\_\_\_\_

ALCOHOL USE:

EtOH- none

EtOH- 1-2 drinks per day

EtOH- 3 or more drinks per day

EtOH- occasionally



Patient Name: \_\_\_\_\_

Do you have any of the following:

(please circle all that apply)

Allergy to adhesive

Allergy to lidocaine

Allergy to topical antibiotics

Artificial heart valve

Artificial joint replacement within last two years

Currently take blood thinners

Pacemaker

Defibrillator

History of MRSA

Rapid heartbeat with epinephrine

Are you pregnant or currently trying to get pregnant? Yes No

Do you have a Living Will ? (Circle One) YES NO

Other: \_\_\_\_\_

Preferred language: \_\_\_\_\_

Race: \_\_\_\_\_ Ethnic Group: \_\_\_\_\_

Preferred Pharmacy Name: \_\_\_\_\_

City and Zip Code of Pharmacy: \_\_\_\_\_

#### Collections Agreement:

Collection Agency/Attorney Fees: In the event that your account is turned over to a collection agency or attorney, you agree that you will be responsible for a collection fee equal to 33.3% of the outstanding balance due on the date the account is turned over for collection. Collection Costs: In the event that the account becomes delinquent and is necessary to expend costs for the collection of the account, you understand that you will be responsible for the costs. These costs could include court costs for filing suit against you.

**Patient/Responsible party signature:** \_\_\_\_\_

**PLEASE CONTINUE TO FOLLOWING PAGE**



## Cancellation Policies:

Seven Hills Dermatology is committed to providing all of our patients with exceptional care. When a patient cancels without giving enough notice, they prevent another patient from being seen. To cancel a Monday appointment, please call our office by 11:00 am on the Friday prior to your appointment. If 24 hours of prior notification is not given, you will be charged \$50.00 for the missed appointment. Because a surgery appointment can last for up to one hour in length, a last-minute cancellation can result in preventing up to 6 patients from being seen. If 24 hours of prior notification is not given for a surgery cancellation, you will be charged \$100.00 for the missed appointment. Please call us at (434)-237-3376, 24 hours prior to your scheduled appointment to notify us of any changes or cancellations. Please sign below to consent to these terms.

**Patient/Responsible Party signature:** \_\_\_\_\_

## Laboratory Notice:

Please be advised that Seven Hills Dermatology utilizes DLCS (Dermopath Lab of Central States) for all of our laboratory needs. This lab may or may not be in-network with your insurance company. Seven Hills Dermatology does not have access to patient financial responsibility to DLCS, as it is a separate company. We believe that it is imperative to provide our patients with the highest level of expertise in the field of dermatology which is why we use a lab that only practices dermatopathology specifically. Thank you for allowing us to provide you with the best care available. Please sign below to consent to these terms.

**Patient/Responsible Party signature:** \_\_\_\_\_

## Cosmetic Payment Notice:

Please note that all cosmetic service(s) are not covered by insurance companies (including Medicare & Medicaid). For Medicare & Medicaid patients, this means that cosmetic services will not be covered by any of your insurance payers and the service is determined to be medically unnecessary. If a cosmetic procedure is performed at your appointment; this means that you will incur all costs for the procedure (unrelated to the office visit) and you will be given notice of the cost prior to service. If you decide to proceed with the procedure, you will be financially responsible for all costs at the time of service. Please sign below to consent to these terms.

**Patient/Responsible Party signature:** \_\_\_\_\_

## Copayment Policy:

Please be advised that Seven Hills Dermatology is contractually obligated with your insurance company to collect your copay at the time of your visit. This policy is in accordance with the terms of your healthcare insurance plan and is required by your insurance provider. We kindly ask that you come prepared to pay your copay at check - in. Failure to pay your copayment at the time of service may result in a delay of your appointment or the need to reschedule. We appreciate your cooperation in ensuring our billing is efficiently and smoothly operated and allowing us to provide you with the best care possible. Thank you for your cooperation.

**Patient/Responsible Party signature:** \_\_\_\_\_

**PLEASE CONTINUE TO FOLLOWING PAGE**



## Patient's Consent for Provider to Disclose PHI to Authorized Persons

Authorization to Disclose PHI (Protected Health Information). I hereby authorize you, my healthcare provider ("Provider"), to disclose any and all of my medical and protected health information ("PHI") to the persons indicated below.

Persons to Whom Disclosure May be Made. Provider may disclose my PHI to the following persons:

Name Relationship, if any

Name \_\_\_\_\_ Relation \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Relation \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Relation \_\_\_\_\_ Phone Number \_\_\_\_\_

Purpose of Disclosure. The purpose of the disclosure is to allow these persons to participate in my care, participate in the payment of my medical bills, and/or know the status of my health.

Expiration of Authorization. This authorization shall continue until I revoke this authorization in writing, which I may do at any time by sending a letter addressed to the Privacy Office to any office where I am treated by Provider.

Conditioning of Treatment. Provider may not condition treatment, payment, enrollment, or eligibility for benefits on whether I sign this consent.

Re-disclosure by Recipient. I understand that once Provider discloses my PHI to the persons listed herein, my Provider has no control as to whether those persons may re-disclose my PHI, which may no longer be protected by federal or state law.

Acknowledgement of Reading and Agreement. I have read and understand this authorization.

Signed Patient Name or Representative: \_\_\_\_\_

Date: \_\_\_\_\_

Relationship of Patient Representative to Patient: \_\_\_\_\_